

# The Hampton Township Board

## Regular Meeting Minutes

### January 7, 2016 7:30pm

#### ATTENDANCE

Supervisor	Doug Wille
Supervisor	Dan Peine
Treasurer	Leo Nicolai
Clerk	Molly Weber

This meeting was called to order by Doug Wille, Supervisor at 7:30pm with the Pledge of Allegiance to the flag and using the consent agenda, as well as the approval of agenda for this meeting. **Dan Peine made a motion to approve the routine items on the consent agenda accept for the claims and to approve the balance of the agenda. Doug Wille seconded it. Motion carried.**

Township letters of information.

#### PUBLIC COMMENT

#### ROAD REPORT

Jason said they sanded a couple times otherwise nothing else on the roads. He said they put limestone chips at 250<sup>th</sup> & Hogan during the day to take care of the ice. He said the hidden entrance sign was ordered for the entrance on Conrad and he will pick it up when it comes in.

#### PLANNING COMMISSION SYNOPSIS

*None since no Planning Commission meeting for January.*

#### OLD BUSINESS

*Notification to Gilmer & MNSpect – Molly will send them a letter.*

*Head Election Judge – Doug and Dan agreed to invite Pat Ramel to February meeting and appoint him to Head Election Judge.*

*Administrative Policy – It was decided to table this until Jim Sipe returned.*

*Building Lease Agreement – Molly needs to get with Janet Otte and to get typos/corrections made, then have board sign Lease Agreement.*

#### NEW BUSINESS

*Upcoming Meetings and Postings – Molly needs to research it now and see what needs to be done. Per Doug need to check last years minutes to see if we voted at the Annual Meeting about it. Molly to get postings ready.*

*Recycling Program – Per Dan and Doug this just seems informational since we don't collect or produce anything but excess paper.*

OTHER BUSINESS

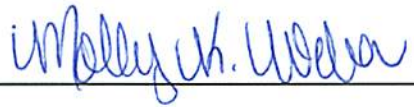
Dan Peine made a motion to approve signing of checks 5242 to 5248 and a motion to approve the claims list. Doug Wille seconded it. Motion carried. Checks were signed.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8pm. Doug Wille seconded it. Motion carried.

Date Signed: 2/10/16

Supervisor: 

Clerk: 

HAMPTON TOWNSHIP REPORT

Tuesday, February 16, 2016

February 16, 2016 January's Business

Beginning Balance: \$300,541.01

INCOME:

Filing Fee - Dan Pelne	\$ 2.00
MN Dept. Revenue - 12/2015 Withholding Refund	30.72
Account Interest	29.24
ICS Account Interest	<u>45.89</u>
<b>TOTAL INCOME:</b>	<b>\$107.85</b>

EXPENSES:

Molly Weber - Clerk	\$1094.58
CNS - Website	50.00
Cannon Falls Beacon - Ad	42.63
Kenedy & Graven - Legal Advice	499.50
Janet Otte - Jan. Rent	500.00
Otte Excavating - Dec. Road Work	3595.00
Dakota County - Voting Equipment	5238.55
Century Link - Phone	<u>85.34</u>
<b>TOTAL EXPENSES:</b>	<b>\$11,105.60</b>

\$289,543.26

CHECKBOOK BALANCE:

Balance Per Statement #2000004	\$109,379.86
Balance Per Statement #90200000 ICS	<u>\$180,163.40</u>
Accounts Total Checkbook and Fund Balances	\$289,543.26

2/16/16

Jim Sipe, Chairperson

02/16/2016

2-16-16

Leo Nicolai, Treasurer

02/16/2016